

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

**June 5, 2013
3:00 P.M.**

Committee Members Present: Debbie Mahaffee, Ann Pascoe, Pam Horak,
Carol Stair

Committee Members Absent: Linda Beard, Robbie Kelly

CSB Staff: Cora Swett

Regional Human Rights Advocate – Kevin Paluszak

LHRC Affiliates Present:

ARC Greater Prince William-INSIGHT – Susan Rudolph, Tomica Timmon
Community Concepts, Inc./Community Vision – Kimberly Ducharme,
Donalda Jones

Destiny Place – Chantay Anderson, LaBrenda Haynes

Behavior Consultants:

Alternative Path Training School – Gerri Barbato

The regular scheduled meeting of the Prince William Local Human Rights
Committee was convened on June 5, 2013 at 5:04 p.m. in the Conference Room,
Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

NOTE: The regular meeting of the PWC LHRC began at 5:00 p.m. instead of the regular time of 3:00 p.m. because the annual Affiliation meeting was held from 3:00 – 4:30 p.m.

APPROVAL OF MINUTES

RESOLUTION 06-05-01

MOTION: Mahaffee

SECOND: Pascoe

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of May 1, 2013; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the amended minutes of the May 1, 2013 meeting.

Vote:

Ayes--Mahaffee, Pascoe, Horak, Stair

Nays—None

Abstained From Vote - None

Absent During Vote—Beard, Kelly

Absent From Meeting—None

**RATIFIED THE EXECUTIVE COMMITTEE'S ACTIONS FOR THE
LOCAL HUMAN RIGHTS COMMITTEE MEETING ON MAY 1, 2013**

RESOLUTION 06-05-02

MOTION: Pascoe
SECOND: Mahaffee

WHEREAS, due to lack of a quorum of the full Committee, a quorum of the Executive Committee of the Local Human Rights Committee was obtained for the meeting on May 1, 2013; and

WHEREAS, ratification of the actions of the Executive Committee on May 1, 2013 is required by a quorum of the full membership of the Prince William Local Human Rights Committee; and

WHEREAS, the following actions were taken by the Executive Committee on May 1, 2013:

APPROVED MINUTES OF APRIL 3, 2013

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR
PLAN FOR JUSTIN W.**

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR
PLAN FOR AMIR H.**

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR
PLAN FOR DAVID H.**

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR
PLAN FOR CRISTOBAL G.**

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby ratify the action of the Executive Committee on May 1, 2013 as listed above.

Vote:

Ayes--Mahaffee, Pascoe, Horak, Stair

Nays—None

Abstained From Vote - None

Absent During Vote—None

Absent From Meeting—Beard, Kelly

ELECTION OF OFFICERS FOR NEXT YEAR (2013/2014)

RESOLUTION 06-05-03

MOTION: Mahaffee

SECOND: Stair

WHEREAS, the Chairman of the Local Human Rights Committee appointed a Nominating Committee to present a slate of officers for 2013/2014; and

WHEREAS, the Committee presents the slate of officers for 2013/2014 as follows:

Pam Horak, Chairman
Linda Beard, Vice Chairman
Deb Mahaffee, Secretary; and

WHEREAS, there was no nominations to consider from the floor;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the slate of officers for 2013/2014 as follows:

Pam Horak, Chairman
Linda Beard, Vice Chairman
Deb Mahaffee, Secretary

Vote:

Ayes—Mahaffee, Horak, Stair, Pascoe

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Beard, Kelly

AUTHORIZED CLOSED SESSION

RESOLUTION 06-05-04

MOTION: Mahaffee

SECOND: Stair

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Mahaffee, Pascoe, Horak, Stair

Nays—None

Absent During Vote—None

Absent From Meeting—Kelly, Beard

CERTIFICATION OF CLOSED SESSION

RESOLUTION 06-05-05

MOTION: Mahaffee

SECOND: Stair

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Mahaffee, Pascoe, Horak, Stair

Nays—None

Absent During Vote—None

Absent From Meeting—Kelly, Beard

RESTRICTIVE BEHAVIOR PLAN REVIEWS:

Reviewed Updates from April 3, 2013 meeting for A.C. and J.M.

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN
FOR EDDIE N.**

RESOLUTION 06-05-06

MOTION: Stair

SECOND: Pascoe

WHEREAS, the Restrictive Behavior Plan for Eddie N. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Plan for Eddie N. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Eddie N.

Vote:

Ayes—Mahaffee, Pascoe, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Beard, Kelly

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN
FOR DEVON C.**

RESOLUTION 06-05-07

MOTION: Pascoe

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Devon C. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Devon C. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Devon C.

Vote:

Ayes—Mahaffee, Pascoe, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Beard, Kelly

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR RENE D.**

RESOLUTION 06-05-08

MOTION: Pascoe

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Rene D. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Rene D. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Rene D.

Vote:

Ayes—Mahaffee, Pascoe, Horak, Stair

Absent From Meeting —

Nays—None

Abstained--None

Absent During Vote—Beard, Kelly

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR ELTON B.

RESOLUTION 06-05-09

MOTION: Pascoe

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Elton B. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Elton B. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Elton B.

Vote:

Ayes—Mahaffee, Pascoe, Stair, Horak

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Beard, Kelly

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR ETHAN K.

RESOLUTION 06-05-10

MOTION: Stair

SECOND: Pascoe

WHEREAS, the Restrictive Behavior Plan for Ethan K. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Ethan K. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Ethan K.

Vote:

Ayes—Mahaffee, Beard, Pascoe, Stair, Horak, Kelly

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Beard, Kelly

REVIEWED AND APPROVED MENTAL HEALTH SUPPORTED LIVING PROGRAM RESIDENT AGREEMENT

This item was postponed until next month.

ANNUAL PROGRAM REVIEW

ARC/INSIGHT, INC.

Susan Rudolph presented the annual report for the ARC/INSIGHT program. They now have 28 sites, 11 licensed group homes, supported living program with 18 sites.

Community Concepts Inc./Community Visions, LLC:

Donalda Jones presented the annual reports for Community Concepts and Community Vision, LLC.

PWC Community Services Board:

Cora Swett presented the annual report for the Prince William County Community Services.

HUMAN RIGHTS ADVOCATE REPORT

The Human Rights Advocate had nothing to report. His report was provided to those attending the Annual Affiliates meeting.

PROGRAM VISITS TO AFFILIATE PROGRAMS

The Committee visited the new group home operated by CCI located on Knightsbridge on May 15, 2013. The next visit is planned for the Day Support Program operated by Estelle/Jireh Place on June 20, 2013.

OTHER BUSINESS:

None.

ADJOURNMENT

RESOLUTION 06-05-11

MOTION: Stair

SECOND: Mahaffee

There being no further business to discuss, the June 5, 2013 meeting of the Local Human Rights Committee was adjourned at 7:10 p.m.

Vote:

Ayes—Mahaffee, Pascoe, Horak, Stair

Nays—None

Absent During Vote—None

Absent From Meeting – Beard, Kelly
